

# Application Guidelines for Graduate Admissions

For September **2024** International Enrollment  
Graduate School of Engineering



KYOTO UNIVERSITY of ADVANCED SCIENCE

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# Master's Program

## Early Entry

Pre-application Review* <sup>1</sup> opens:	October 2, 2023
Pre-application Review* <sup>1</sup> closes:	November 3, 2023
Pre-application results released:	By November 13, 2023
Applications open:	November 6, 2023
Applications close:	December 1, 2023
Interviews (online):	Early December, 2023 to late January, 2024
Offers and scholarship results released:	February 16, 2024
Final offer acceptance deadline:	March 15, 2024

\*All dates are stated in Japan Standard Time.

## Regular Entry

Pre-application Review* <sup>1</sup> opens:	December 1, 2023
Pre-application Review* <sup>1</sup> closes:	January 26, 2024
Pre-application results released:	By February 5, 2024
Applications open:	January 29, 2024
Applications close:	February 14, 2024
Interviews (online):	Late February to mid March, 2024
Offers and scholarship results released:	April 26, 2024
Final offer acceptance deadline:	May 17, 2024

\*All dates are stated in Japan Standard Time.

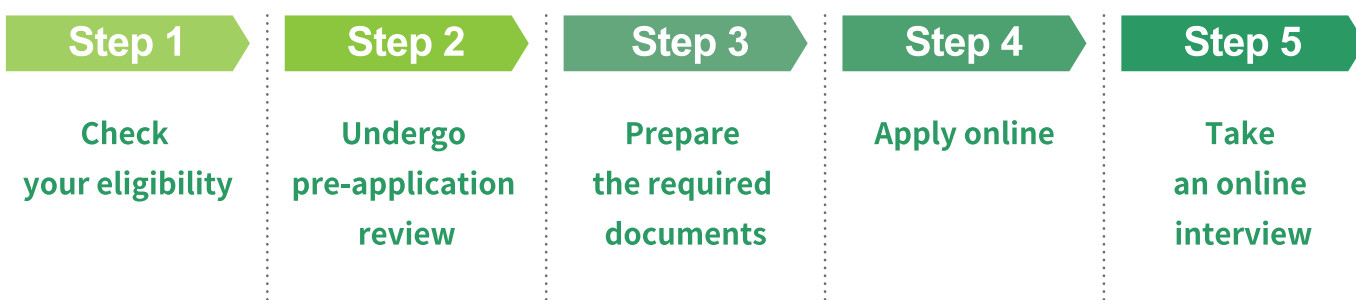
The International Admissions Office is closed from December 29, 2023 until January 4, 2024.

\*<sup>1</sup>Graduate school applicants must undergo a “pre-application review” **before submitting an application**. Pre-application reviews take time and may involve additional questions, so we recommend that this procedure be performed well in advance.

\*Applicants who are not sure if they meet our academic requirements (see Page 3 for details) and think that they require individual eligibility screening should contact the International Admissions Office two weeks before their desired pre-application review begins.

\*Applicants can only apply to KUAS once per academic year.

## Application Process and Steps:



# Application Eligibility

Applicants MUST fulfill both of the following requirements:

## a) Academic Entry Requirements:

Applicants must have an academic background that satisfies at least one of the following educational criteria by the time of their enrollment at KUAS.

Applicants must:

- **have graduated from a university;**
- **have completed a 16-year school education outside Japan;**
- **have completed a program designated by the Minister of Education, Culture, Sports, Science and Technology of Japan at the Japanese campus of an overseas university;**
- **have completed a 16-year school education of an overseas school through taking a distance learning offered by the relevant overseas school in Japan;**
- **have completed a specialized program at a specialized training college designated by the Minister of Education, Culture, Sports, Science and Technology of Japan;**
- **have received a degree equivalent to a bachelor's degree by completing a course of study with a minimum enrollment period of three years or more at an overseas university, etc;**
- **have been awarded a bachelor's degree by the National Institution for Academic Degrees and Quality Enhancement of Higher Education; or**
- **be at least 22 years old and be approved through the graduate school's individual screening procedures.\***

The above criteria are based on the academic requirements stipulated by Japanese educational laws.

\* Please contact the International Admissions Office ([admission@kuas.ac.jp](mailto:admission@kuas.ac.jp)) at least two weeks before the pre-application review to which you intend to apply to opens.

Individual eligibility screening:

Requests for individual eligibility screening cannot be accepted after the pre-application review begins, so please ensure that you contact the International Admissions Office at least two weeks prior to the pre-application review start date.

After you contact the International Admissions Office, you will be provided with details about what documents and information you need to submit for individual eligibility screening. You will be asked to submit your graduation certificates, academic transcripts, syllabuses, etc. These documents and information must be submitted within two weeks of receiving instructions from the International Admissions Office. The International Admissions Office cannot accept documents and information submitted later than two weeks from the date instructions are given.

Submission of documents to prove at least one of the above educational criteria is required before enrolling at KUAS. If you have other educational qualifications, please consult the International Admissions Office before undergoing pre-application review.

For more details, please contact the International Admissions Office before sending an application.

Enrollment: September 2024

## I b)English Language Requirements:

Applicants must meet the minimum scores stated in the table below. At KUAS' Graduate School of Engineering, English is the language of instruction. The Graduate School does not offer an English as a Second Language (ESL) program. Therefore, all applicants must prove that they can thrive in an English academic environment before enrollment. KUAS accepts the following English proficiency test scores:

Test	Minimum Score
● Test of English as a Foreign Language (TOEFL)	Internet-based (iBT): 80
● International English Language Testing System (IELTS)	Academic overall band score: 6.0
● Pearson Test of English (PTE)	Academic: 50
● Duolingo English Test	Total: 105

\*KUAS also accepts TOEFL iBT Home Edition and IELTS Indicator.

<b>TOEFL iBT / TOEFL iBT Home Edition</b>	KUAS accepts MyBest™ scores in addition to TOEFL iBT and TOEFL iBT Home Edition scores from a single test date. For further information, visit <a href="http://www.toefl.org">www.toefl.org</a> .
<b>IELTS / IELTS Indicator</b>	For information about IELTS tests and registration procedures, contact the IELTS Office, University of Cambridge Local Examination Syndicate at <a href="http://www.ielts.org">www.ielts.org</a> .
<b>PTE</b>	For information about the Pearson Test of English, visit <a href="http://www.pearsonpte.com">www.pearsonpte.com</a>
<b>Duolingo English Test</b>	For information about the Duolingo English Test, visit <a href="https://englishtest.duolingo.com/en">https://englishtest.duolingo.com/en</a>

\*If an applicant is unable to take these tests in their region or country, we ask that they consult with the International Admissions Office immediately.

## English Language Requirement Exemptions

### Applicants who may qualify for an exemption from the English language requirements:

- Applicants who hold an undergraduate or graduate degree from a university in the following countries by the time of their enrollment in KUAS

U.S., Australia, New Zealand, Singapore, Ireland, the United Kingdom (England, Scotland, Northern Ireland, Wales), or Canada (excluding Quebec)

### Applicants who may apply for a waiver of the English language requirements:

- Applicants who earned an undergraduate or graduate degree from an English-language program at a university in a country other than the above-mentioned countries.

\*Applicants who do not fall under any of the above descriptions must submit English language test scores.

### Applying for an English Waiver

#### Applicants who wish to apply for an English proficiency waiver must:

- Request an English proficiency waiver on their TAO application.
- Upload an English ability evaluation letter from one of their university teachers to their TAO application.

**This letter must be from a teacher who taught the applicant at university and can evaluate their English language abilities. The letter must include an appraisal of the applicant's English language skills and the teacher's signature. The teacher should indicate what language the applicant's university curriculum was taught in. The teacher's letter should include their university's letterhead if available.**

\*Please remember that all applicants will be asked to take an interview in which several teachers will verify their English language abilities. If your English proficiency is judged to be insufficient by our admissions panel, you may be disqualified from receiving an exemption or a waiver.

# Pre-application Review

All applicants must contact the International Admissions Office through our Online Application System called The Admissions Office (TAO) in order to obtain pre-application review from their prospective supervisors before submitting an application.

In order to start your pre-application review, please access the link below. If you do not have access to the internet, please contact the International Admissions Office.

## Documents required for pre-application review:

### ▶ CV with specific academic information

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### ▶ A detailed research plan

There is no specific format for research plans, but they should not exceed one sheet of A4 or U.S. letter-sized paper in length.

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### ▶ Official academic transcripts of all undergraduate programs

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### ▶ A list of research achievements (if any)

Please upload your list of research achievements if you have any. List the details of publications, presentations, awards, patents, etc.

See Page 7 and 8 for the Faculty List.

If you have any questions about this process, please contact the International Admissions Office. For further details about the faculty members, please contact them directly.

## Pre-application Review Process

Complete your Pre-application Review procedures by:  
November 3, 2023 for Early Entry  
January 26, 2024 for Regular Entry



On your pre-application review form on TAO:

1. Fill out the required sections.
2. Upload all necessary documents.
3. Select the professors who you wish to act as your research supervisor\* from the "Request Form" and click the "Request" button to send your request to them.

\*(See NOTE below).

4. Click the "Content Confirmation" button and after confirming the content, please click the "Complete my application" button to send the form.

Pre-application review results released by no later than:  
November 13, 2023 for Early Entry  
February 5, 2024 for Regular Entry



The International Admissions Office and your prospective supervisors will perform a pre-application review of your submitted documents. During this process, your prospective supervisors may contact you if they require more information. You will be notified of the results of the pre-application review by the International Admissions Office via TAO.

Start preparing for your application

Applicants who pass the pre-application review are qualified to apply for the Master's Program at KUAS. If several professors agree to become your research supervisor, you must choose one professor when you submit your application. Once you have made your choice, you cannot change your research supervisor.

### NOTE:

- 01 Master's degree applicants may choose up to three candidate professors to become their potential research supervisor. (Only one professor can ultimately become your supervisor).
- 02 If you want to study more than one research topic, you must submit a research plan for each topic. If you choose more than one professor, please indicate in each research plan which professor you want to act as your research supervisor.
- 03 Applicants may only submit **one** pre-application review through **one** TAO account per academic year. If you apply more than once to KUAS in the same academic year, your request will be automatically rejected.
- 04 Pre-application reviews take time and may involve additional questions. Therefore, we recommend that you start your pre-application review process as soon as possible. Once you have submitted it, please be patient as our faculty and staff review your documents. Applicants will be provided with their results no later than November 13, 2023 for Early Entry or February 5, 2024 for Regular Entry. Applicants who do not pass the pre-application review will not be eligible to apply to the program in that academic year.
- 05 You cannot change your chosen professors once you have submitted your pre-application review.
- 06 Passing the pre-application review does NOT guarantee admittance to the KUAS Master's Program.



# Faculty List

Faculty members	Titles	Areas of Research
<b>Dr. Osamu Tabata</b>	Professor	MEMS, NEMS, DNA Nanotechnology, Sensor
<b>Dr. Alberto Castellazzi</b>	Professor	Power Electronics, Power Semiconductor Devices, Packaging, Thermal Management
<b>Dr. Fuat Kucuk</b>	Junior Associate Professor	Electric Motor Design & Control, Electromagnetic Actuators, Power Electronic Circuits, Renewable Energy Conversion Systems, Electric Vehicles  Please see here for details of research activities. <a href="https://researchmap.jp/kucukf?lang=en">https://researchmap.jp/kucukf?lang=en</a>
<b>Dr. Hiroaki Fukushima</b>	Professor	Motion Control of Robots, Multiple Robot Systems;  <b>in collaboration with Dr. Sajid Nisar:</b> Medical Robotics, AI-powered Human-Machine Systems, Haptics, Soft Manipulators & Actuators  Please see here for details of research activities. <a href="https://sajidnisar.github.io/research">https://sajidnisar.github.io/research</a>  <b>in collaboration with Dr. Shunsuke Izuhara:</b> Ultrasonic Motors, Micro Actuators & Manipulators  Please see here for details of research activities. <a href="https://sites.google.com/view/islab-shunsuke-izuhara/home/research?authuser=0">https://sites.google.com/view/islab-shunsuke-izuhara/home/research?authuser=0</a>
<b>Dr. Hiroshi Kawakami</b>	Professor	System Design, Systems Engineering, Human Machine Systems  Please see here for details of research activities. <a href="https://researchmap.jp/hrskwkm?lang=en">https://researchmap.jp/hrskwkm?lang=en</a>
<b>Dr. Ian Piumarta</b>	Professor	Meta-Programming; Dynamic Languages; Domain-Specific Languages; Virtual Machines; Self-Modifying and Reconfigurable Systems; Microcontrollers, Microprocessors, and Limited-Resource Computing
<b>Dr. Ippei Kishida</b>	Associate Professor	Computational Materials Science, Battery Engineering, Ionics  Please see here for details of research activities. <a href="https://researchmap.jp/read0093376?lang=en">https://researchmap.jp/read0093376?lang=en</a>
<b>Dr. Kazuo Oki</b>	Professor	Data Science, Food Production Technology & Sustainable Watershed Management;  <b>in collaboration with Dr. Salem Ibrahim Salem:</b> Remote Sensing, Drone Measurement, Environment Monitoring, Artificial Intelligence, Data Science, Voice Recognition, Hydrometeorology, ClimateChange Impact Assessment  Please see here for details of research activities. <a href="https://sites.google.com/view/salemisalem/">https://sites.google.com/view/salemisalem/</a>
<b>Dr. Koichi Nakamura</b>	Professor	Quantum Materials Science, Quantum Chemistry, Quantum Physics, Theory of Electronic States, Theory of Materials Properties, Nanomaterials  Please see here for details of research activities. <a href="https://researchmap.jp/read0192948?lang=en">https://researchmap.jp/read0192948?lang=en</a>
<b>Dr. Martin Sera</b>	Junior Associate Professor	Mathematics, Complex Analysis, Complex Geometry  Please see here for details of research activities. <a href="https://researchmap.jp/msera?lang=en">https://researchmap.jp/msera?lang=en</a>
<b>Dr. Masayuki Nishi</b>	Associate Professor	Inorganic Material Chemistry, Nanomaterials, Synthesis and Processing, Optical Materials, Glasses, Ceramics  Please see here for details of research activities. <a href="https://researchmap.jp/7000008457?lang=en">https://researchmap.jp/7000008457?lang=en</a>
<b>Dr. Ryo Takahashi</b>	Associate Professor	Electrical Energy Engineering, Communication Engineering, Engineering Applications of Statistical and Nonlinear Physics  Please see here for details of research activities. <a href="https://researchmap.jp/ryo_takahashi?lang=en">https://researchmap.jp/ryo_takahashi?lang=en</a> <a href="https://lab.kuas.ac.jp/~takalab/index_en.html">https://lab.kuas.ac.jp/~takalab/index_en.html</a>

Faculty members	Titles	Areas of Research
<b>Dr. Ryosuke Matsumoto</b>	Associate Professor	<p>Solid Mechanics, Computational Mechanics, Strength and Fracture of Materials, Atomic Level Simulation</p> <p>Please see here for details of research activities.  <a href="https://researchmap.jp/read0115219?lang=en">https://researchmap.jp/read0115219?lang=en</a>  <a href="https://www.researchgate.net/profile/Ryosuke_Matsumoto">https://www.researchgate.net/profile/Ryosuke_Matsumoto</a></p>
<b>Dr. Shigeru Horii</b>	Professor	<p>Materials Science, Solid-State Physics, Ceramics, Strong Magnetic Field Science, Superconductivity</p> <p>Please see here for details of research activities.  <a href="https://lab.kuas.ac.jp/~horiilab/index_e.html">https://lab.kuas.ac.jp/~horiilab/index_e.html</a>  <a href="https://researchmap.jp/read0103663?lang=en">https://researchmap.jp/read0103663?lang=en</a></p>
<b>Dr. Tadayuki Imai</b>	Professor	<p>Optoelectronic Devices, Optical Crystals, Dielectrics, Holography</p> <p>Please see here for details of research activities.  <a href="https://researchmap.jp/TadayukiImai?lang=en">https://researchmap.jp/TadayukiImai?lang=en</a></p>
<b>Dr. Takahiro Namazu</b>	Professor	<p>Nanomechanics, Nanotechnology, Functional Materials</p> <p>Please see here for details of research activities.  <a href="https://researchmap.jp/namazu?lang=en">https://researchmap.jp/namazu?lang=en</a>  <a href="https://lab.kuas.ac.jp/~namazu/enindex.html">https://lab.kuas.ac.jp/~namazu/enindex.html</a></p>
<b>Dr. Yoshihiro Sato</b>	Junior Associate Professor	<p>Robotics (Agricultural Robotics, Brain Computer Interface, Human-Robot communication, etc.), Computer Vision (3D Digital Archiving), VR/MR(Realistic Tele-Communication, 3D HiFi Audio)</p>
<b>Dr. Zilu Liang</b>	Junior Associate Professor	<p>Ubiquitous Computing, Wearable Computing, Human Computer Interaction, Data Science, Health Informatics, Machine Learning, Natural Language Processing, Serious Game, Eye-tracking, fNIRS Brain Imaging, VR/XR/Oculus.</p> <p>Please see here for details of research activities.  <a href="https://www.ubicomp-lab.org">https://www.ubicomp-lab.org</a></p>

# Apply Online

- 1** Applicants who have passed their pre-application review should apply through The Admissions Office (TAO). Please go to the “Admission & Aid” page on the KUAS website and click the “Apply” button in the Graduate section to submit your application.
- 2** All documents must be submitted online through TAO unless otherwise indicated.
- 3** Documents marked with ♦ on Page 11 must be sent to KUAS by physical mail **if requested by the International Admissions office**. Documents sent by physical mail must be originals. Unofficial copies are not acceptable, but if you are not able to send an original copy, please contact the International Admissions Office. Specific instructions will be given to applicants at a later date (if applicable).

## NOTE:

- 01** All required documents, as well as payment of the application fee, must be received by the online application closing date. No application will be accepted under any circumstances if procedures or documents remain incomplete or if errors remain uncorrected on the day of the deadline.
- 02** If you do not receive an automated confirmation email from TAO within one day acknowledging that your application has been received, please contact the International Admissions Office immediately.
- 03** Please check your email and your TAO messages regularly, as all notifications will be sent to you electronically. (Please ensure that message notifications from TAO are not being marked as junk mail).
- 04** Falsifying any information in applications or related documents may result in rejection/dismissal from KUAS.

# Application Fee

The application fee is 5,000 JPY (non-refundable).

## I International Payments

In the case of international payments, the application fee is payable with a credit/debit card or other international payment options available through *Flywire*. Please complete the payment by selecting *Flywire* at the time of payment. KUAS utilizes *Flywire* for the processing of our international students' school fees. *Flywire* allows for payment from most banks, offers competitive exchange rates, and provides 24-hour user support.

If you are from one of the countries indicated below, please pay careful attention to the following information.

**China:** An invoice issued by KUAS will be required if you choose to pay using an international bank wire. Please contact us for the issuance of an invoice.

**Vietnam:** An invoice issued by KUAS will be required if you choose to pay using an international bank wire. Please contact us for the issuance of an invoice.

In some countries, some international payment options, including credit/debit cards, are not available. Please select one of the payment methods available in your region according to the options displayed on *Flywire*.

## I Domestic Payments

In the case of domestic payments, the application fee should be paid through the *SB Payment Service*. The *SB Payment Service* allows for payment by credit card. Please complete the payment by selecting the *SB Payment Service* at the time of payment. Domestic payment cannot be made through *Flywire*.

### NOTE:

- \*The application fee **will not be waived or refunded** under any circumstances.
- \* The application fee payment **must** be processed and completed by 23:59 Japan Standard Time on your designated online application closing date. Please ensure that you make your payment well in advance to allow for sufficient processing time. Especially in cases of bank transfer, payments take several days to process.(Refer to Page 2 to check which online application closing date applies to you).
- \* All charges involved in payment transactions (bank transfer fees, bank commissions, remittance fees, etc.) must be paid by the applicant.

# Required Documents

All applicants **MUST** submit the following documents:

## ► Photograph

Required file type: JPEG (JPG)

Please upload your photo through TAO. Your photo must be taken within the last three months, showing a portrait (front) view above the chest against a plain background. No caps or hats are allowed.

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## ► Detailed research plan (Maximum 3 pages)

Required file type: PDF

Any format is acceptable, however, it should not exceed three pages of A4 or U.S. letter-sized paper in length. Your research plan must be typed in English.

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## ► Application essay (400 words minimum to 500 words maximum)

Required file type: PDF

Please write a short essay in English about your reason(s) for applying to the Master's Program at KUAS and upload it to TAO. In your essay, you should also describe your specialist subjects and what you expect to achieve in this program. There are no specific requirements for the essay's formatting, spacing, etc.

\*Essays that go over the maximum word count will not be scored.

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## ► Official academic transcripts from all colleges and/or universities attended ◆

(If not in English, a certified English translation is required)

Required file type: PDF

Please upload your official transcripts along with a certified English translation (if needed) to your application on TAO.

**Transcripts must include all courses, credits, grades, and term information along with details about your school's grade scale (e.g., 90-100 = A, 80-90 = B, etc.).**

Please be advised that you will be required to physically mail us your OFFICIAL transcripts if requested to do so by the International Admissions Office. These official transcripts must be sealed in an envelope.

\*Applicants who have not yet graduated from college/university are required to submit their most current academic transcripts. Final transcripts will be required at the time of enrollment.

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## ► Certificates of (expected) graduation from all academic institutions attended ◆

(If not in English, a certified English translation is required)

Required file type: PDF

Please upload your certificates and certified English translations (if needed) through TAO.

Please be advised that you will be required to physically mail us your ORIGINAL certificates if requested to do so by the International Admissions Office.

\*Applicants will be required to submit their certificate of graduation at their time of enrollment.

### ► Evidence of English language proficiency (TOEFL iBT/IELTS/PTE/Duolingo)

Applicants whose native language is not English are required to provide proof of their English proficiency. Please submit a valid score\* from one of KUAS' accepted standardized tests. Please refer to Page 4 for details about each test and applying for exemption.

#### ● TOEFL iBT, PTE, and Duolingo English Test

These test scores must be sent directly from their respective testing agency. Applicants cannot upload the results of these tests to TAO nor email them to KUAS. Applicants must contact the testing agency and request that their scores be sent directly to KUAS (or register on the testing agency's website or perform the appropriate online registration if required).

-For TOEFL iBT, KUAS' institution code is C468.

Test results may take an extended period of time to arrive at KUAS, so please send them well in advance. Therefore, we highly recommend that you take these tests well in advance.

#### ● IELTS

Applicants should upload a PDF scan of their score (TRF) to TAO.

\*Test scores must be no more than two years old on their day of arrival at KUAS for them to be considered valid for admission.

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### ► One letter of recommendation

Required file type: PDF

A letter of recommendation from an educator must be submitted. The letter should be from a person in an institution who knows you well enough to evaluate your skills as a student, engineer, scientist or researcher. The recommendation letter must be directly uploaded to your TAO application by the recommender by the application due date. To do this, a request for a recommendation letter must be sent to your recommender via your TAO portal. The recommendation letter must be typed in English, must be signed by the recommender and must include the recommender's school letterhead if available.

When asking your recommender for a letter, please be considerate and ensure that you ask well in advance so that they have time to draft and upload your letter before the deadline.

**Please be aware that it is your responsibility as the applicant to ensure that your educator submits their recommendation letter to KUAS via TAO before your application deadline. No exceptions can be made.**

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### ► Passport copy

Required file type: PDF / JPEG (JPG)

Please scan or photocopy the photo ID page of your passport and upload it to your TAO application for identification purposes. The uploaded scan copy must be in color and clearly show your photo, name, and passport number. Applicants who do not have a valid passport should submit a photocopy of another form of government-issued photo ID. Applicants with neither of these forms of ID are still eligible to apply. However, they will be required to submit a passport photocopy before enrollment.

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### ► Residence card copy (only for applicants who have valid Japanese residential status)

Required file type: PDF / JPEG (JPG)

If you are a resident in Japan, please upload a copy of your residence card to your TAO application. The scanned copy must be in color and include both sides of the card.

**Please send physical documents to the following address when you are requested to do so.**

#### Mailing address:

International Admissions Office  
Graduate School of Engineering  
Kyoto University of Advanced Science  
18 Yamanouchi Gotanda-cho, Ukyo-ku, Kyoto 615-8577, JAPAN

## Information Regarding Financial Status

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On your TAO application, please submit the name of the person who will be the source of your financial support while at KUAS and your relationship with them. Additionally, you must state their income and bank account balance to demonstrate their financial capacity to support your studies at KUAS.

You will be asked to submit the necessary documents to certify their financial capacity during your admission procedures.

## Online Interview

At KUAS, we value each applicant's passion, enthusiasm, and independent thinking. In order to learn more about applicants, we ask all applicants to take an online interview with us. All interviews will be conducted via an online video chatroom, so it is not necessary for applicants to travel to Japan. Please ensure that you have access to a web-based video chat platform. During the interview, applicants should share supplemental materials to present them.

KUAS will send you an online interview invitation with detailed information, including an interview schedule **by January 19, 2024 (Early Entry applicants) or March 8, 2024 (Regular Entry applicants)**. The exact date and time of your interview will be determined by the university. Please check your email / TAO account regularly for these notifications. Interviews will be held from December to January and February to March respectively.

## Screening Methods

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The screening of applications will be conducted based on the documents submitted and the results of the online interview. These processes will take place in a proper manner and each application will be reviewed fairly and with due care by our faculty members.

## Announcement of Results

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Results will be announced through TAO on the designated result announcement days. Please note that KUAS cannot answer any inquiries regarding results.

## Scholarships

Scholarships are provided to a limited number of outstanding students based on a comprehensive evaluation.

KUAS offers two types of scholarships: the Super KUAS-E Scholarship (100% tuition and admission fee waiver + stipend) and the KUAS-E Scholarships (100%, 50% or 30% tuition and admission fee waivers). The academic performance of each scholarship recipient will be **regularly reviewed**. Scholarship recipients are expected to maintain high academic performance and act as a role model for other students. Scholarship recipients who do not perform to the university's academic and social standards **will have their scholarships revoked**.

Applicants who wish to apply for a scholarship must indicate their intent in the appropriate section of their TAO application. Scholarship applicants will be evaluated based on their submitted documents. Please note that KUAS cannot divulge any information regarding the specific selection criteria for its scholarships to applicants or other third parties.

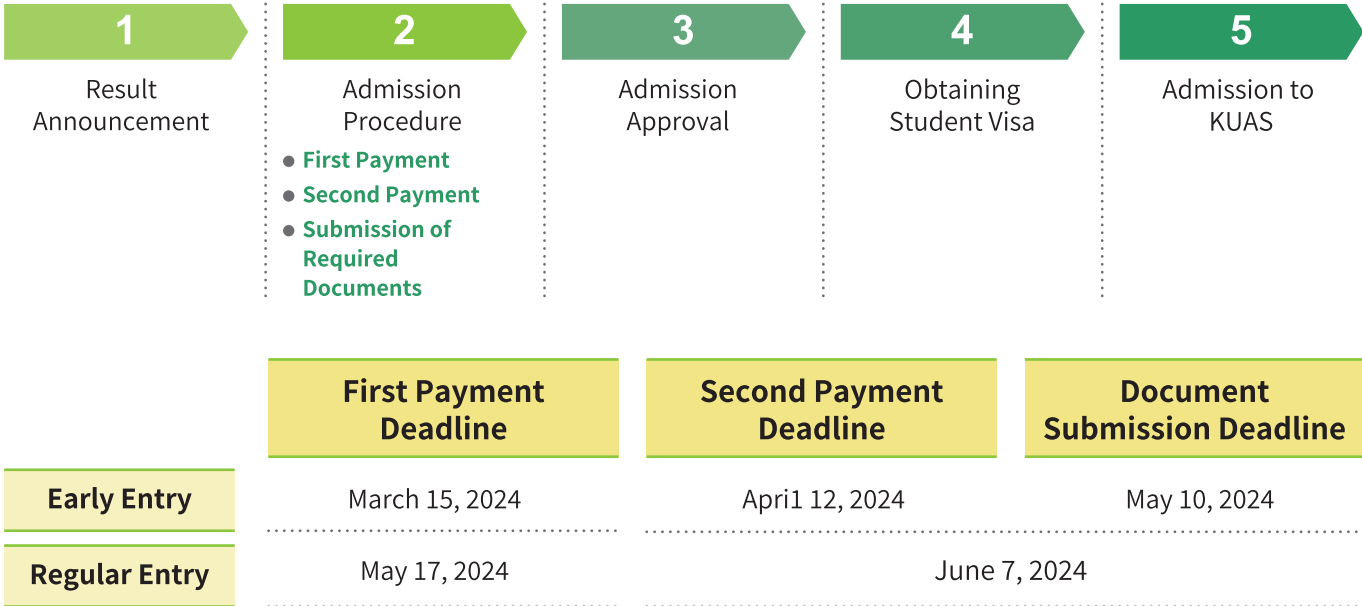
KUAS cannot provide assistance with applications to external (non-KUAS) scholarships during the application process or prior to enrollment. Information and assistance regarding external scholarships will be provided to successful applicants after enrollment. Information regarding external scholarships is also available on our website.



# Enrollment Procedures

Admitted applicants must pay the required admission procedure fees and submit all requested documents by their deadlines. Please be aware that non-payment or incomplete submission of documents will result in cancellation of admission. For more details, please carefully read all documents when you receive your offer.

If there are any changes in your personal information, please immediately contact the International Admissions Office. Otherwise, you may not receive the necessary documents from us in time.



## Admission Procedure Fees

To complete the enrollment procedure, you must pay the admission fee, partial tuition fee, facility fee, laboratory fee, and insurance fee by the specified deadlines. Please ensure that you have sufficient funds before applying. Invoices for the admission procedure fees will be sent along with your result notification.

	Scholarship Tuition Reduction (percentage)			
	0 %	30%	50%	100%
First Payment (admission fee)	200,000 JPY	140,000 JPY	100,000 JPY	0 JPY
Second Payment (partial tuition, facility and laboratory fee)	500,000 JPY	350,000 JPY	250,000 JPY	0 JPY
Total fees due before enrollment	700,000 JPY	490,000 JPY	350,000 JPY	0 JPY

\*The admission fee is non-refundable.

\*The admission fee for graduates of KUAS is 100,000 JPY.

\*Fees for each student will vary depending on whether they received a scholarship and what tuition reduction percentage said scholarship provides.

\*If you fail to pay the required fees by their respective deadlines, you may not be allowed to enroll.

\*Students must pay their tuition, facility, and laboratory fees for the second semester at the beginning of the second semester.

\*Please note that scholarship recipients are still expected to cover expenses that fall outside the scope of their school activities at KUAS (e.g., travel expenses, insurance, etc.)



# Payments Summary for the First Year

\*Currency = JPY

First Year		Annual	Annual Breakdown		
			Upon Entry (For the First Semester)		For the Second Semester
			First Payment	Second Payment	
Admission Fee (a)		200,000	200,000	-	-
School Fees	Tuition	650,000	-	325,000	325,000
	Facility	150,000	-	75,000	75,000
	Laboratory	200,000	-	100,000	100,000
	Subtotal (b)	1,000,000	-	500,000	500,000
Total (a + b)		1,200,000	200,000	500,000	500,000

\*Each fee is subject to change.  
 \*The admission fee is only required at the time of enrollment. The fee for graduates of KUAS is 100,000 JPY.

## Estimated Total Yearly Payments to KUAS

First Year	Second Year
..... 1,200,000 JPY	..... 1,000,000 JPY

\*These amounts are subject to change.  
 \*The admission fee is only required at the time of enrollment.

## Insurance

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Students whose visa residence status is "Student" are required to join the GAKKENSAI supplementary comprehensive insurance for students in case of an accident in which the students may be held liable for damages. Details on how to enroll will be provided separately with successful applicants.

In addition, international students who will stay in Japan for more than 3 months MUST enroll in National Health Insurance (approximately 20,000 JPY per year depending on the students' income). The National Health Insurance subsidizes medical expenses when you get injured or sick.

## Declining Enrollment

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If you decide not to enroll at KUAS after all admission procedures have been performed, you must submit the designated statement **by May 10, 2024 (Early Entry applicants) or June 7, 2024 (Regular Entry applicants)** so that your second payment can be refunded (the admission fee can NOT be refunded). More details will be provided along with the release of admission results.

## Student Accommodations

At KUAS, students can choose to live in one of five dormitories (Uzumasa A, B, C, D or E)\*. Students may also opt to live in private accommodations. If you prefer private accommodation, the KUAS International Office can introduce you to English-speaking real estate agents. Successful applicants will be asked to fill out a form to declare their housing plans. Due to limited dormitory availability, a lottery will be held if applications exceed the dorms' maximum capacity.

Note: All dormitory residence terms are limited to two years, after which students are required to seek off-campus housing.

\*Uzumasa A and C accept male and female students. Uzumasa B and D are for male students, and Uzumasa E is for female students.

# Student Visa

KUAS will take the necessary procedures to ensure that the Japanese Immigration Bureau issues you a Certificate of Eligibility (COE). This COE can be used to obtain your visa at the Japanese embassy or consulate general in your country or region.

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## To apply for a COE:

**1** Applicants must pay all necessary admission procedure fees by their specified deadlines.

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**2** Applicants must prove they possess sufficient finances for their period of study.

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**3** Applicants must give KUAS permission to apply for the COE on their behalf.  
(This permission is granted via your application for Certificate of Eligibility.)

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**4** Applicants must submit all required documents by the specified deadlines.

**Applicants must begin applying for a student visa as soon as they receive their COE. Specific details will be provided with the release of admission results.**




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**If you need any assistance in preparing or submitting your application, contact us at [admission@kuas.ac.jp](mailto:admission@kuas.ac.jp) or one of our appointed representatives or agents in your region.**

## Admissions Policy

The Graduate School of Kyoto University of Advanced Science (KUAS) seeks applicants with a strong desire to contribute to global society through high-level scholarship and the acquisition of advanced knowledge and expertise in their field of specialization.

The Graduate School of Engineering invites applications from candidates who have familiarized themselves with the content of the master's program, who hold a bachelor's degree or equivalent qualification, and who wish to improve their abilities as engineers while learning to make full use of engineering techniques and to apply the most advanced technologies when solving problems. Applicants are expected to have the necessary foundation to take an internationally active role in addressing problems that will lead to the enrichment of society while respecting the environment on a global scale. In particular, applicants should:

-  be eager to tackle contemporary problems and find solutions that contribute to the future of society on a global scale;
-  have a comprehensive understanding of fields related to mechanical and electrical engineering; and
-  be motivated to confront a multitude of issues by developing scientific and academic expertise in their chosen specializations.

## Graduation Requirements

To complete the Master of Engineering program, students are required to enroll at KUAS for a period of two years, which is equivalent to four full-time semesters of instruction. Students must obtain at least 34 credits and complete a thesis that is approved by their supervisor as well as pass a final examination in order to be conferred a Master of Engineering degree from KUAS.

\*The Master's Program is a two-year program.

## Non-discrimination Policy

KUAS welcomes any prospective students wishing to start their graduate education from September 2024, regardless of age, gender, ethnic background, religion, nationality or place of residence.

## Considerations for Disabilities and Injuries

If you are a person with a disability and wish for this to be taken into consideration during our interview screening process, please contact the International Admissions Office at least two weeks before the application start date. If you have been injured (due to an accident, etc.) after applying to KUAS, and wish for this to be taken into consideration during our interview screening process, please contact the International Admissions Office.

# Doctoral Program

## Early Entry

Pre-application Review* <sup>1</sup> opens:	October 2, 2023
Pre-application Review* <sup>1</sup> closes:	November 3, 2023
Pre-application results released:	By November 13, 2023
Applications open:	November 6, 2023
Applications close:	December 1, 2023
Interviews (online):	Early December, 2023 to late January, 2024
Offers and scholarship results released:	February 16, 2024
Final offer acceptance deadline:	March 15, 2024

\*All dates are stated in Japan Standard Time

## Regular Entry

Pre-application Review* <sup>1</sup> opens:	December 1, 2023
Pre-application Review* <sup>1</sup> closes:	January 26, 2024
Pre-application results released:	By February 5, 2024
Applications open:	January 29, 2024
Applications close:	February 14, 2024
Interviews (online):	Late February to mid March, 2024
Offers and scholarship results released:	April 26, 2024
Final offer acceptance deadline:	May 17, 2024

\*All dates are stated in Japan Standard Time

The International Admissions Office is closed from December 29, 2023 until January 4, 2024.

\*<sup>1</sup>Graduate school applicants must undergo a “pre-application review” **before submitting an application**. Pre-application reviews take time and may involve additional questions, so we recommend that this procedure be performed well in advance.

\*Applicants who are not sure if they meet our academic requirements (see Page 21 for details) and think that they require individual eligibility screening should contact the International Admissions Office two weeks before their desired pre-application review begins.

\*Applicants can only apply to KUAS once per academic year.

## Application Process and Steps:

### Step 1

Check  
your eligibility

### Step 2

Undergo  
pre-application  
review

### Step 3

Prepare  
the required  
documents

### Step 4

Apply online

### Step 5

Take  
an online  
interview

# Application Eligibility

Applicants MUST fulfill both of the following requirements:

## I a) Academic Entry Requirements:

Applicants must have an academic background that satisfies at least one of the following educational criteria by the time of their enrollment at KUAS.

Applicants must:

- **have a master's degree or a professional degree;**
- **have received a degree equivalent to a master's degree or a professional degree outside Japan;**
- **have received a degree equivalent to a master's degree or a professional degree by completing a program at the Japanese campus of an institution designated by the Ministry of Education, Culture, Sports, Science and Technology of Japan as equivalent to an overseas graduate school;**
- **have received a degree equivalent to a master's degree or a professional degree through the completion of a distance learning program offered by the relevant overseas school in Japan**
- **have received a degree equivalent to a master's degree through the completion of a program at the United Nations University;**
- **have graduated from university and been engaged in research at a university, research institute, etc. for two years or more. Also, the applicant shall have been recognized by the graduate school as having scholastic ability equivalent to that of a master's graduate; or**
- **be at least 24 years old and approved through the graduate school's individual screening procedures.\***

The above criteria are based on the academic requirements stipulated by Japanese educational laws.

\* Please contact the International Admissions Office ([admission@kuas.ac.jp](mailto:admission@kuas.ac.jp)) at least two weeks before the pre-application review to which you intend to apply to opens.

Individual eligibility screening:

Requests for individual eligibility screening cannot be accepted after the pre-application review begins, so please ensure that you contact the International Admissions Office at least two weeks prior to the pre-application review start date.

After you contact the International Admissions Office, you will be provided with details about what documents and information you need to submit for individual eligibility screening. You will be asked to submit your graduation certificates, academic transcripts, syllabuses, etc. These documents and information must be submitted within two weeks of receiving instructions from the International Admissions Office. The International Admissions Office cannot accept documents and information submitted later than two weeks from the date instructions are given.

Submission of documents to prove at least one of the above educational criteria is required before enrolling at KUAS. If you have other educational qualifications, please consult the International Admissions Office before undergoing pre-application review.

For more details, please contact the International Admissions Office before sending an application.

Enrollment: September 2024

## b) English language requirements:

Applicants must meet the minimum scores stated in the table below. At KUAS' Graduate School of Engineering, English is the language of instruction. The Graduate School does not offer an English as a Second Language (ESL) program. Therefore, all applicants must prove that they can thrive in an English academic environment before enrollment. KUAS accepts the following English proficiency test scores.

Test	Minimum Score
● Test of English as a Foreign Language (TOEFL)	Internet-based (iBT): 80
● International English Language Testing System (IELTS)	Academic overall band score: 6.0
● Pearson Test of English (PTE)	Academic: 50
● Duolingo English Test	Total: 105

\*KUAS also accepts TOEFL iBT Home Edition and IELTS Indicator.

<b>TOEFL iBT / TOEFL iBT Home Edition</b>	KUAS accepts MyBest™ scores in addition to TOEFL iBT and TOEFL iBT Home Edition scores from a single test date. For further information, visit <a href="http://www.toefl.org">www.toefl.org</a> .
<b>IELTS / IELTS Indicator</b>	For information about IELTS tests and registration procedures, contact the IELTS Office, University of Cambridge Local Examination Syndicate at <a href="http://www.ielts.org">www.ielts.org</a> .
<b>PTE</b>	For information about the Pearson Test of English, visit <a href="http://www.pearsonpte.com">www.pearsonpte.com</a>
<b>Duolingo English Test</b>	For information about the Duolingo English Test, visit <a href="https://englishtest.duolingo.com/en">https://englishtest.duolingo.com/en</a>

\*If an applicant is unable to take these tests in their region or country, we ask that they consult with the International Admissions Office immediately.

## English Language Requirement Exemptions

### Applicants who may qualify for an exemption from the English language requirements:

- Applicants who hold an undergraduate or graduate degree from a university in the following countries by the time of their enrollment in KUAS.

U.S., Australia, New Zealand, Singapore, Ireland, the United Kingdom (England, Scotland, Northern Ireland, Wales), or Canada (excluding Quebec)

### Applicants who may apply for a waiver of the English language requirements:

- Applicants who earned an undergraduate or graduate degree from an English-language program at a university in a country other than the above-mentioned countries.

\*Applicants who do not fall under any of the above descriptions must submit English language test scores.

## Applying for an English Waiver

### Applicants who wish to apply for an English proficiency waiver must:

- Request an English proficiency waiver on their TAO application.
- Upload an English ability evaluation letter from one of their university teachers to their TAO application.

**This letter must be from a teacher who taught the applicant at university and can evaluate their English language abilities. The letter must include an appraisal of the applicant's English language skills and the teacher's signature. The teacher should indicate what language the applicant's university curriculum was taught in. The teacher's letter should include their university's letterhead if available.**

\*Please remember that all applicants will be asked to take an interview in which several teachers will verify their English language abilities. If your English proficiency is judged to be insufficient by our admissions panel, you may be disqualified from receiving an exemption or a waiver.



## Pre-application Review

All applicants must contact the International Admissions Office through our Online Application System called The Admissions Office (TAO) in order to obtain pre-application review from their prospective supervisors before submitting an application.

In order to start your pre-application review, please access the link below. If you do not have access to the internet, please contact the International Admissions Office.

### **Documents required for pre-application review:**

#### **▶ CV with specific academic information**

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#### **▶ A detailed research plan**

There is no specific format for research plans, but they should not exceed one sheet of A4 or U.S. letter-sized paper in length.

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#### **▶ Official academic transcripts of all undergraduate and graduate programs**

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#### **▶ A list of research achievements (if any)**

Please upload your list of research achievements if you have any. List the details of publications, presentations, awards, patents, etc.

See Page 25 and 26 for the Faculty List.

If you have any questions about this process, please contact the International Admissions Office. For further details about the faculty members, please contact them directly.

## Pre-application Review Process

Complete your Pre-application Review procedures by:  
November 3, 2023 for Early Entry  
January 26, 2024 for Regular Entry



On your pre-application review form on TAO:

1. Fill out the required sections.
2. Upload all necessary documents.
3. Select the professor who you wish to act as your research supervisor\* from the "Request Form" and click the "Request" button to send your request to them.

\*(See NOTE below).

4. Click the "Content Confirmation" button and after confirming the content, please click the "Complete my application" button to send the form.

Pre-application review results released by no later than:  
November 13, 2023 for Early Entry  
February 5, 2024 for Regular Entry



The International Admissions Office and your prospective supervisor will perform a pre-application review of your submitted documents. During this process, your prospective supervisor may contact you if they require more information. You will be notified of the results of the pre-application review by the International Admissions Office via TAO.

Start preparing for your application

Applicants who pass the pre-application review are qualified to apply for the Doctoral Program at KUAS.

### NOTE:

- 01 Doctoral degree applicants are not allowed to ask more than one professor to be their potential research supervisor.
- 02 Applicants may only submit **one** pre-application review through **one** TAO account per academic year. If you apply more than once to KUAS in the same academic year, your request will be automatically rejected.
- 03 Pre-application reviews take time and may involve additional questions. Therefore, we recommend that you start your pre-application review process as soon as possible. Once you have submitted it, please be patient as our faculty and staff review your documents. Applicants will be provided with their results no later than November 13, 2023 for Early Entry or February 5, 2024 for Regular Entry. Applicants who do not pass the pre-application review will not be eligible to apply to the program in that academic year.
- 04 You cannot change your chosen professor once you have submitted your pre-application review.
- 05 Passing the pre-application review does NOT guarantee admittance to the KUAS Doctoral Program.

# Faculty List

Faculty members	Titles	Areas of Research
<b>Dr. Osamu Tabata</b>	Professor	MEMS, NEMS, DNA Nanotechnology, Sensor
<b>Dr. Alberto Castellazzi</b>	Professor	<p>Power Electronics, Power Semiconductor Devices, Packaging, Thermal Management;</p> <p><b>in collaboration with Dr. Fuat Kucuk:</b> Electric Motor Design&amp;Control, Power Electronic Circuits, Renewable Energy Conversion Systems, Electric Vehicles</p> <p>Please see here for details of research activities.  <a href="https://researchmap.jp/kucukf?lang=en">https://researchmap.jp/kucukf?lang=en</a></p>
<b>Dr. Hiroaki Fukushima</b>	Professor	<p>Motion Control of Robots, Multiple Robot Systems;</p> <p><b>in collaboration with Dr. Sajid Nisar:</b> Medical Robotics, AI-powered Human-Machine Systems, Haptics, Soft Manipulators &amp; Actuators</p> <p>Please see here for details of research activities.  <a href="https://sajidnisar.github.io/research">https://sajidnisar.github.io/research</a></p> <p><b>in collaboration with Dr. Shunsuke Izuhara:</b> Ultrasonic Motors, Micro Actuators &amp; Manipulators</p> <p>Please see here for details of research activities.  <a href="https://sites.google.com/view/islab-shunsuke-izuhara/home/research?authuser=0">https://sites.google.com/view/islab-shunsuke-izuhara/home/research?authuser=0</a></p>
<b>Dr. Hiroshi Kawakami</b>	Professor	<p>System Design, Systems Engineering, Human Machine Systems</p> <p>Please see here for details of research activities.  <a href="https://researchmap.jp/hrskwkm?lang=en">https://researchmap.jp/hrskwkm?lang=en</a></p>
<b>Dr. Ian Piumarta</b>	Professor	<p>Meta-Programming; Dynamic Languages; Domain-Specific Languages; Virtual Machines; Self-Modifying and Reconfigurable Systems; Microcontrollers, Microprocessors, and Limited-Resource Computing;</p> <p><b>in collaboration with Dr. Zilu Liang:</b> Ubiquitous Computing, Wearable Computing, Human Computer Interaction, Data Science, Health Informatics, Machine Learning, Natural Language Processing, Serious Game, Eye-tracking, fNIRS Brain Imaging, VR/XR/Oculus</p> <p>Please see here for details of research activities.  <a href="https://www.ubicomp-lab.org">https://www.ubicomp-lab.org</a></p>
<b>Dr. Ippei Kishida</b>	Associate Professor	<p>Computational Materials Science, Battery Engineering, Ionics</p> <p>Please see here for details of research activities.  <a href="https://researchmap.jp/read0093376?lang=en">https://researchmap.jp/read0093376?lang=en</a></p>
<b>Dr. Kazuo Oki</b>	Professor	<p>Data Science, Food Production Technology &amp; Sustainable Watershed Management;</p> <p><b>in collaboration with Dr. Salem Ibrahim Salem:</b> Remote Sensing, Drone Measurement, Environment Monitoring, Artificial Intelligence, Data Science, Voice Recognition, Hydrometeorology, ClimateChange Impact Assessment</p> <p>Please see here for details of research activities.  <a href="https://sites.google.com/view/salemisalem/">https://sites.google.com/view/salemisalem/</a></p>
<b>Dr. Koichi Nakamura</b>	Professor	<p>Quantum Materials Science, Quantum Chemistry, Quantum Physics, Theory of Electronic States, Theory of Materials Properties, Nanomaterials</p> <p>Please see here for details of research activities.  <a href="https://researchmap.jp/read0192948?lang=en">https://researchmap.jp/read0192948?lang=en</a></p>
<b>Dr. Martin Sera</b>	Junior Associate Professor	<p>Mathematics, Complex Analysis, Complex Geometry</p> <p>Please see here for details of research activities.  <a href="https://researchmap.jp/msera?lang=en">https://researchmap.jp/msera?lang=en</a></p>
<b>Dr. Masayuki Nishi</b>	Associate Professor	<p>Inorganic Material Chemistry, Nanomaterials, Synthesis and Processing, Optical Materials, Glasses, Ceramics</p> <p>Please see here for details of research activities.  <a href="https://researchmap.jp/7000008457?lang=en">https://researchmap.jp/7000008457?lang=en</a></p>

Faculty members	Titles	Areas of Research
<b>Dr. Ryo Takahashi</b>	Associate Professor	Electrical Energy Engineering, Communication Engineering, Engineering Applications of Statistical and Nonlinear Physics  Please see here for details of research activities. <a href="https://researchmap.jp/ryo_takahashi?lang=en">https://researchmap.jp/ryo_takahashi?lang=en</a> <a href="https://lab.kuas.ac.jp/~takalab/index_en.html">https://lab.kuas.ac.jp/~takalab/index_en.html</a>
<b>Dr. Ryosuke Matsumoto</b>	Associate Professor	Solid Mechanics, Computational Mechanics, Strength and Fracture of Materials, Atomic Level Simulation  Please see here for details of research activities. <a href="https://researchmap.jp/read0115219?lang=en">https://researchmap.jp/read0115219?lang=en</a> <a href="https://www.researchgate.net/profile/Ryosuke_Matsumoto">https://www.researchgate.net/profile/Ryosuke_Matsumoto</a>
<b>Dr. Shigeru Horii</b>	Professor	Materials Science, Solid-State Physics, Ceramics, Strong Magnetic Field Science, Superconductivity  Please see here for details of research activities. <a href="https://lab.kuas.ac.jp/~horiilab/index_e.html">https://lab.kuas.ac.jp/~horiilab/index_e.html</a> <a href="https://researchmap.jp/read0103663?lang=en">https://researchmap.jp/read0103663?lang=en</a>
<b>Dr. Tadayuki Imai</b>	Professor	Optoelectronic Devices, Optical Crystals, Dielectrics, Holography  Please see here for details of research activities. <a href="https://researchmap.jp/Tadayukilmai?lang=en">https://researchmap.jp/Tadayukilmai?lang=en</a>
<b>Dr. Takahiro Namazu</b>	Professor	Nanomechanics, Nanotechnology, Functional Materials  Please see here for details of research activities. <a href="https://researchmap.jp/namazu?lang=en">https://researchmap.jp/namazu?lang=en</a> <a href="https://lab.kuas.ac.jp/~namazu/enindex.html">https://lab.kuas.ac.jp/~namazu/enindex.html</a>
<b>Dr. Yoshihiro Sato</b>	Junior Associate Professor	Robotics (Agricultural Robotics, Brain Computer Interface, Human-Robot communication, etc.), Computer Vision (3D Digital Archiving), VR/MR(Realistic Tele-Communication, 3D HiFi Audio)

# Apply Online

- 1** Applicants who have passed their pre-application review should apply through The Admissions Office (TAO). Please go to the “Admission & Aid” page on the KUAS website and click the “Apply” button in the Graduate section to submit your application.
- 2** All documents must be submitted online through TAO unless otherwise indicated.
- 3** Documents marked with ◆ on Page 29 and 30 must be sent to KUAS by physical mail **if requested by the International Admissions office**. Documents sent by physical mail must be originals. Unofficial copies are not acceptable, but if you are not able to send an original copy, please contact the International Admissions Office. Specific instructions will be given to applicants at a later date (if applicable).

## NOTE:

- 01** All required documents, as well as payment of the application fee, must be received by the online application closing date. No application will be accepted under any circumstances if procedures or documents remain incomplete or if errors remain uncorrected on the day of the deadline.
- 02** If you do not receive an automated confirmation email from TAO within one day acknowledging that your application has been received, please contact the International Admissions Office immediately.
- 03** Please check your email and your TAO messages regularly, as all notifications will be sent to you electronically. (Please ensure that message notifications from TAO are not being marked as junk mail).
- 04** Falsifying any information in applications or related documents may result in rejection/dismissal from KUAS.

# Application Fee

The application fee is 5,000 JPY (non-refundable).

## International Payments

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In the case of international payments, the application fee is payable with a credit/debit card or other international payment options available through *Flywire*. Please complete the payment by selecting *Flywire* at the time of payment. KUAS utilizes *Flywire* for the processing of our international students' school fees. *Flywire* allows for payment from most banks, offers competitive exchange rates, and provides 24-hour user support.

If you are from one of the countries indicated below, please pay careful attention to the following information.

**China:** An invoice issued by KUAS will be required if you choose to pay using an international bank wire. Please contact us for the issuance of an invoice.

**Vietnam:** An invoice issued by KUAS will be required if you choose to pay using an international bank wire. Please contact us for the issuance of an invoice.

In some countries, some international payment options, including credit/debit cards, are not available. Please select one of the payment methods available in your region according to the options displayed on *Flywire*.

## Domestic Payments

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In the case of domestic payments, the application fee should be paid through the *SB Payment Service*. The *SB Payment Service* allows for payment by credit card. Please complete the payment by selecting the *SB Payment Service* at the time of payment. Domestic payments cannot be made through *Flywire*.

### NOTE:

- \*The application fee **will not be waived or refunded** under any circumstances.
- \* The application fee payment **must** be processed and completed by 23:59 Japan Standard Time on your designated online application closing date. Please ensure that you make your payment well in advance to allow for sufficient processing time. Especially in cases of bank transfer, payments take several days to process. (Refer to Page 20 to check which online application closing date applies to you).
- \* All charges involved in payment transactions (bank transfer fees, bank commissions, remittance fees, etc.) must be paid by the applicant.

# Required Documents

All applicants **MUST** submit the following documents:

## ► Photograph

Required file type: JPEG (JPG)

Please upload your photo through TAO. Your photo must be taken within the last three months, showing a portrait (front) view above the chest against a plain background. No caps or hats are allowed.

## ► Summary of research

Required file type: PDF

A typed English summary of the applicant's master's thesis must be submitted. Please include a summary of any academic or professional achievements (if any). It should not exceed three pages of A4 or U.S. letter-sized paper in length. If you have not yet completed your master's program, a summary of current research will be accepted.

## ► Detailed research plan (Maximum 5 pages)

Required file type: PDF

Any format is acceptable, however, it should not exceed five pages of A4 or U.S. letter-sized paper in length. Your research plan must be typed in English.

## ► Application essay (400 words minimum to 500 words maximum)

Required file type: PDF

Please write a short essay in English on the topic of your reason(s) for applying to the Doctoral Program at KUAS and upload it to TAO. In your essay, you should also describe your specialist subjects and what you expect to achieve in this program. There are no specific requirements for the essay's formatting, spacing, etc.

\*Essays that go over the maximum word count will not be scored.

## ► Official academic transcripts from all colleges and/or universities attended ◆

(If not in English, a certified English translation is required)

Required file type: PDF

Please upload your official transcripts along with a certified English translation (if needed) to your application on TAO.

1 Official transcripts of all undergraduate programs

2 Official transcripts of all graduate programs

**Transcripts must include all courses, credits, grades, and term information along with details about your school's grade scale (e.g., 90-100 = A, 80-90 = B, etc.).**

Please be advised that you will be required to physically mail us your OFFICIAL transcripts if requested to do so by the International Admissions Office. These official transcripts must be sealed in an envelope.

\*Applicants who have not yet graduated from graduate school are required to submit their most current academic transcripts. Final transcripts will be required at the time of enrollment.

## ► Certificates of (expected) graduation from academic institutions attended ◆

(If not in English, a certified English translation is required)

Required file type: PDF

Please upload your certificates and certified English translation (if needed) through TAO.

**1** Certificates of graduation of all bachelor's degree programs

**2** Certificates of graduation of all master's degree programs

Please be advised that you will be required to physically mail us your ORIGINAL certificates if requested to do so by the International Admissions Office.

\*Applicants will be required to submit their certificate of graduation at their time of enrollment.

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## ► Evidence of English language proficiency (TOEFL iBT/IELTS/PTE/Duolingo)

Applicants whose native language is not English are required to provide proof of their English proficiency. Please submit a valid score\* from one of KUAS' acceptable standardized tests. Please refer to Page 22 for details about each test and applying for exemption.

### ● TOEFL iBT, PTE, and Duolingo English Test

These test scores must be sent directly from their respective testing agency. Applicants cannot upload the results of these tests to TAO nor email them to KUAS. Applicants must contact the testing agency and request that their scores be sent directly to KUAS (or register on the testing agency's website or perform the appropriate online registration if required).

-For TOEFL iBT, KUAS' institution code is **C468**.

Test results may take an extended period of time to arrive at KUAS, so please send them well in advance. Therefore, we highly recommend that you take these tests well in advance.

### ● IELTS

Applicants should upload a PDF scan of their score (TRF) to TAO.

\*Test scores must be no more than two years old on their day of arrival at KUAS for them to be considered valid for admission.

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## ► One letter of recommendation

Required file type: PDF

Applicants must submit a letter of recommendation from the professor who supervised their research during their master's program.

The recommendation letter must be directly uploaded to your TAO application by the recommender by the application due date. To do this, a request for a recommendation letter must be sent to your recommender via your TAO portal. The recommendation letter must be typed in English, must be signed by the recommender and must include the recommender's school letterhead if available.

When asking your recommender for a letter, please be considerate and ensure that you ask well in advance so that they have time to draft and upload your letter before the deadline.

**Please be aware that it is your responsibility as the applicant to ensure that your recommender submits their recommendation letter to KUAS via TAO before your application deadline. No exceptions can be made.**



### ►Passport copy

Required file type: PDF / JPEG (JPG)

Please scan or photocopy the photo ID page of your passport and upload it to your TAO application for identification purposes. The uploaded scan copy must be in color and clearly show your photo, name, and passport number. Applicants who do not have a valid passport should submit a photocopy of another form of government-issued photo ID. Applicants with neither of these forms of ID are still eligible to apply. However, they will be required to submit a passport photocopy before enrollment.

### ►Residence card copy (only for applicants who have a valid Japanese residential status)

Required file type: PDF / JPEG (JPG)

If you are a resident in Japan, please upload a copy of your residence card to your TAO application. The scanned copy must be in color and include both sides of the card.

Please send physical documents to the following address when you are requested to do so.

#### Mailing address:

International Admissions Office  
Graduate School of Engineering  
Kyoto University of Advanced Science  
18 Yamanouchi Gotanda-cho, Ukyo-ku, Kyoto 615-8577, JAPAN

## Information Regarding Financial Status

On your TAO application, please submit the name of the person who will be the source of your financial support while at KUAS and your relationship with them. Additionally, you must state their income and bank account balance to demonstrate their financial capacity to support your studies at KUAS.

You will be asked to submit the necessary documents to certify their financial capacity during your admission procedures.

## Online Interview

At KUAS, we value each applicant's passion, enthusiasm, and independent thinking. In order to learn more about applicants, we ask all applicants to take an online interview with us. All interviews will be conducted via an online video chatroom, so it is not necessary for applicants to travel to Japan. Please ensure that you have access to a web-based video chat platform. During the interview, applicants should share supplemental materials to present them.

KUAS will send you an online interview invitation with detailed information, including an interview schedule **by January 19, 2024 (Early Entry applicants) or March 8, 2024 (Regular Entry applicants)**. The exact date and time of your interview will be determined by the university. Please check your email / TAO account regularly for these notifications. Interviews will be held from December to January and February to March respectively.

## Screening Methods

The screening of applications will be conducted based on the documents submitted and the results of the online interview. These processes will take place in a proper manner and each application will be reviewed fairly and with due care by our faculty members.

## Announcement of Results

Results will be announced through TAO on the designated result announcement days. Please note that KUAS cannot answer any inquiries regarding results.

# Scholarships

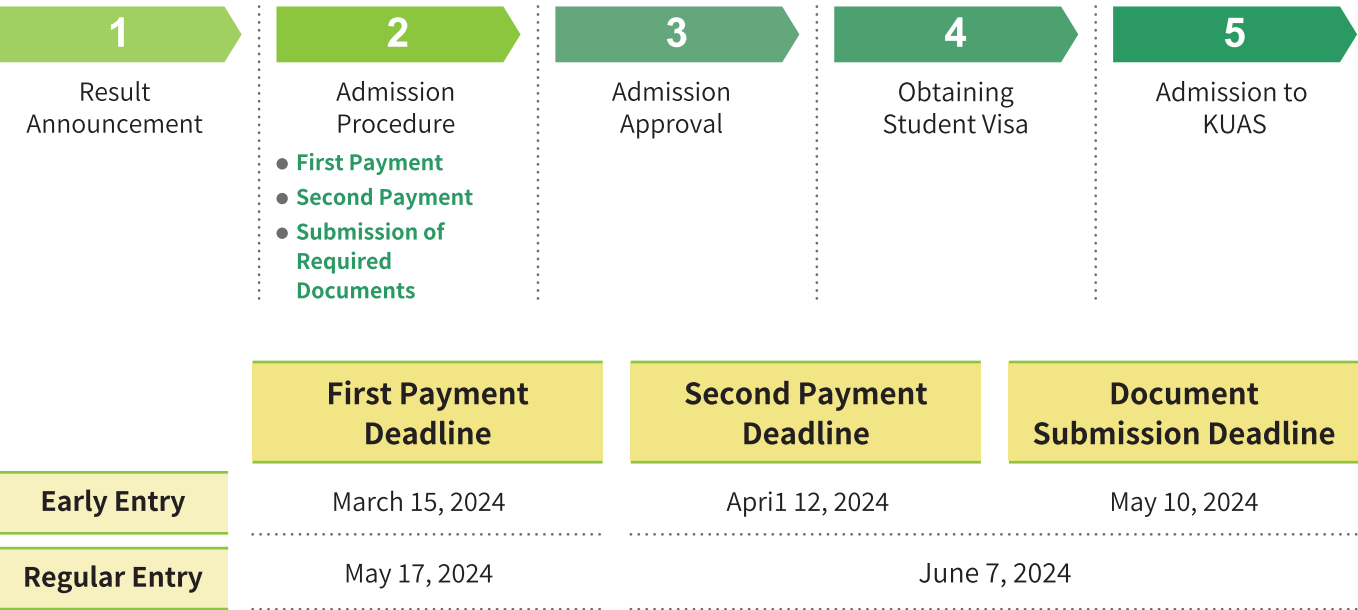
Scholarships are provided to a limited number of outstanding students based on a comprehensive evaluation. KUAS offers two types of scholarships: the Super KUAS-E Scholarship (100% tuition and admission fee waiver + stipend) and the KUAS-E Scholarships (100% tuition and admission fee waivers). The academic performance of each scholarship recipient will be **regularly reviewed**. Scholarship recipients are expected to maintain high academic performance and act as a role model for other students. Scholarship recipients who do not perform to the university’s academic and social standards **will have their scholarships revoked**.

Applicants who wish to apply for a scholarship must indicate their intent in the appropriate section of their TAO application. Scholarship applicants will be evaluated based on their submitted documents. Please note that KUAS cannot divulge any information regarding the specific selection criteria for its scholarships to applicants or other third parties.

KUAS cannot provide assistance with applications to external (non-KUAS) scholarships during the application process or prior to enrollment. Information and assistance regarding external scholarships will be provided to successful applicants after enrollment. Information regarding external scholarships is also available on our website.

# Enrollment Procedures

Admitted applicants must pay the required admission procedure fees and submit all requested documents by their deadlines. Please be aware that non-payment or incomplete submission of documents will result in cancellation of admission. For more details, please carefully read all documents when you receive your offer. If there are any changes in your personal information, please immediately contact the International Admissions Office. Otherwise, you may not receive the necessary documents from us in time.



## Admission Procedure Fees

To complete the enrollment procedure, you must pay the admission fee, partial tuition fee, facility fee, laboratory fee, and insurance fee by the specified deadlines. Please ensure that you have sufficient funds before applying. Invoices for the admission procedure fees will be sent along with your result notification.

	Scholarship Tuition Reduction (percentage)	
	0 %	100%
<b>First Payment (admission fee)</b>	200,000 JPY	0 JPY
<b>Second Payment (partial tuition, facility and laboratory fee)</b>	500,000 JPY	0 JPY
<b>Total fees due before enrollment</b>	700,000 JPY	0 JPY

\*The admission fee is non-refundable.

\*The admission fee for graduates of KUAS is 100,000 JPY.

\*Fees for each student will vary depending on whether they received a scholarship and what tuition reduction percentage said scholarship provides.

\*If you fail to pay the required fees by their respective deadlines, you may not be allowed to enroll.

\*Students must pay their tuition, facility, and laboratory fees for the second semester at the beginning of the second semester.

\*Please note that scholarship recipients are still expected to cover expenses that fall outside the scope of their school activities at KUAS (e.g., travel expenses, insurance, etc.)

## Payments Summary for the First Year

Currency = JPY

First Year		Annual	Annual Breakdown		
			Upon Entry (For the First Semester)		For the Second Semester
			First Payment	Second Payment	
Admission Fee (a)		200,000	200,000	-	-
School Fees	Tuition	650,000	-	325,000	325,000
	Facility	150,000	-	75,000	75,000
	Laboratory	200,000	-	100,000	100,000
	<b>Subtotal (b)</b>	<b>1,000,000</b>	-	<b>500,000</b>	<b>500,000</b>
<b>Total (a + b)</b>		<b>1,000,000</b>	<b>200,000</b>	<b>500,000</b>	<b>500,000</b>

\*Each fee is subject to change.

\*The admission fee is only required at the time of enrollment. The fee for graduates of KUAS is 100,000 JPY.

## Estimated Total Yearly Payments to KUAS

<b>First year</b>	<b>Second year</b>	<b>Third year</b>
1,200,000 JPY	1,000,000 JPY	1,000,000 JPY

\*These amounts are subject to change.

\*The admission fee is only required at the time of enrollment.

## Insurance

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Students whose visa residence status is "Student" are required to join the GAKKENSAI supplementary comprehensive insurance for students in case of an accident in which the students may be held liable for damages. Details on how to enroll will be provided separately with successful applicants.

In addition, international students who will stay in Japan for more than 3 months **MUST** enroll in National Health Insurance (approximately 20,000 JPY per year depending on the students' income). The National Health Insurance subsidizes medical expenses when you get injured or sick.

## Declining Enrollment

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If you decide not to enroll at KUAS after all admission procedures have been performed, you must submit the designated statement **by May 10, 2024 (Early Entry applicants) or June 7, 2024 (Regular Entry applicants)** so that your second payment can be refunded (the admission fee can NOT be refunded). More details will be provided along with the release of admission results.

## Student Accommodations

At KUAS, students can choose to live in one of five dormitories (Uzumasa A, B, C, D or E)\*. Students may also opt to live in private accommodations. If you prefer private accommodation, the KUAS International Office can introduce you to English-speaking real estate agents. Successful applicants will be asked to fill out a form to declare their housing plans. Due to limited dormitory availability, a lottery will be held if applications exceed the dorms' maximum capacity.

Note: All dormitory residence terms are limited to two years, after which students are required to seek off-campus housing.

\*Uzumasa A and C accept male and female students. Uzumasa B and D are for male students, and Uzumasa E is for female students.

## Student Visa

KUAS will take the necessary procedures to ensure that the Japanese Immigration Bureau issues you a Certificate of Eligibility (COE). This COE can be used to obtain your visa at the Japanese embassy or consulate general in your country or region.

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### To apply for a COE:

**1** Applicants must pay all necessary admission procedure fees by their specified deadlines.

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**2** Applicants must prove they possess sufficient finances for their period of study.

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**3** Applicants must give KUAS permission to apply for the COE on their behalf.  
(This permission is granted via your application for Certificate of Eligibility.)

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**4** Applicants must submit all required documents by the specified deadlines.

**Applicants must begin applying for a student visa as soon as they receive their COE. Specific details will be provided with the release of admission results.**

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**If you need any assistance in preparing or submitting your application, contact us at [admission@kuas.ac.jp](mailto:admission@kuas.ac.jp) or one of our appointed representatives or agents in your region.**

## Admissions Policy

The Graduate School of Kyoto University of Advanced Science (KUAS) seeks applicants with a strong desire to contribute to global society through high-level scholarship and the acquisition of advanced knowledge and expertise in their field of specialization.

The Graduate School of Engineering invites applications from candidates wishing to further develop their specialized technical knowledge and research ability previously acquired in a master's program, to improve their comprehensive understanding of science and technology, to refine their ability to communicate effectively in the research community, and to take the initiative in solving complex and compound problems at the forefront of knowledge. In particular, applicants should:

1

be eager to tackle complex contemporary issues and find innovative solutions contributing to the future of society from a global perspective;

2

have obtained a master's degree or equivalent qualification with specialized knowledge in fields related to mechanical and electrical engineering; and

3

be strongly motivated to confront a multitude of issues by pursuing the highest level of scientific and academic expertise in their chosen field.

## Graduation Requirements

To complete the Doctor of Engineering program, students are required to enroll at KUAS for a period of three years, which is equivalent to six full-time semesters of instruction. Students must obtain at least 36 credits and complete a doctoral dissertation that must be approved by their supervisor as well as pass a final examination to be conferred a Doctor of Engineering degree from KUAS.

\*The Doctoral Program is a three-year program.

## Non-discrimination Policy

KUAS welcomes any prospective students wishing to start their graduate education from September 2024, regardless of age, gender, ethnic background, religion, nationality or place of residence.

## Considerations for Disabilities and Injuries

If you are a person with a disability and wish for this to be taken into consideration during our interview screening process, please contact the International Admissions Office at least two weeks before the application start date. If you have been injured (due to an accident, etc.) after applying to KUAS, and wish for this to be taken into consideration during our interview screening process, please contact the International Admissions Office.

# Privacy Policy

KUAS may use personal information collected from applicants to:

- 1** contact applicants or their college if there are deficiencies or inaccuracies in their application documents;
- 2** send examination notifications to applicants;
- 3** release admission results to applicants;
- 4** send admission documents to successful applicants;
- 5** send information to new students and their guardians about the Entrance Ceremony and comprehensive insurance for students;
- 6** send information to students and their guardians following enrollment;
- 7** create name lists and other school documents for administrative and academic purposes after enrollment; and
- 8** perform data aggregation/processing (individual data will be anonymized).

We may entrust part of the handling of personal information and admission results to third-party organizations. However, this information will only be used for the purposes authorized by KUAS and may not be used beyond the scope of the defined, outsourced task. Third-party organizations are selected based on careful consideration of their appropriate management of personal information.

Please be informed that personal information will not be provided to third parties without the express permission of applicants unless:

- 1** an exceptional situation authorized by the relevant laws and regulations calls for it; or
- 2** an extraordinary situation occurs. (For instance, a situation in which it is necessary to release information in order to protect the life, health or property of an individual and KUAS is unable to reach the applicant or obtain their permission.)

**If you have concerns about any of the above, please contact the International Admissions Office.**

#### Contact Information

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International Admissions Office (Kyoto Uzumasa Campus)  
18 Yamanouchi Gotanda-cho, Ukyo-ku, Kyoto 615-8577, JAPAN  
Tel : +81-75-496-6221 Email : [admission@kuas.ac.jp](mailto:admission@kuas.ac.jp)

Office hours

Mon. to Fri. 8:30-17:00 (JST)

Closed on Saturday, Sunday and national holidays